

**OHIO ASSOCIATION OF HEALTH UNDERWRITERS
POLICY & PROCEDURES**

POLICY TITLE: Sunset Period for Policies and Procedures
CLASSIFICATION: 2008-0305
POLICY NUMBER: Executive/Board
MOTION: John McConnaughey
SECONDED: Steve Brubaker
DATE SUBMITTED (INITIAL): March 20, 2008
DATE APPROVED: March 20, 2008
APPROVED BY: Board of Directors

RENEWED: September 15, 2011
MOTION: Chris Heiberger
SECONDED: Sam Fiorentino
APPROVED BY: Board of Directors
SUNSET DATE: October 2013

RENEWED: September 26, 2013
MOTION: Kevin Conrad
SECONDED: Kathy Lee
APPROVED BY: Board of Directors
SUNSET DATE: November 1, 2015

RENEWED: October 22, 2015
MOTION: John Susie
SECONDED: Carol Conway
APPROVED BY: Board of Directors
SUNSET DATE: October 2017

Purpose: To establish a systematic review of policies and procedures.

Policy: Every policy shall have a “sunset” clause of two (2) years from date implemented. with review 60 days prior to the expiration date.

Procedure:

1. The OAHU Administrator shall review annually all P & P s to identify those that are due to expire during the year.
2. The expiring policies will be sent to the OAHU Board for review and revision

Financial Impact: None